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**KENYA SCHOOL OF  
MONETARY STUDIES**  
*Serving the Financial Sector in Africa*  
Training Programmes

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
<b>CENTRAL BANKING COURSES</b>							
<b>CENTRAL BANKING GENERAL KNOWLEDGE COURSES</b>							
<b>CBC 01</b>	Central Banking Course Level One	Introduce new members of staff to evolution and functions of a Central Banks.	All new employees and employees who have been with a Central Bank for 1-3 years	06-10 Feb, 2017	Nairobi	<b>150,000</b>	Josiah Mayieka
<b>CBC 02</b>	Central Banking Course Level Two	Enhance participants' understanding of the roles and functions of service departments in contributing to the attainment of Central Bank objectives	Employees who have worked in a Central Bank for between 3 and 6 years	20Mar-31Mar, 2017	Nairobi	<b>100,000</b>	Elizabeth Gathecha
<b>CBC 03</b>	Central Banking Course Level Three	Expose participants to the critical functions of a central bank including; monetary policy formulation and implementation, bank supervision, currency management, financial markets operations, banking and national payments system including the legal framework governing the operations of a central bank	Middle level Management	12-23 June, 2017	Nairobi	<b>100,000</b>	Benta Awori
<b>CBC 04</b>	Central Banking Course Level Four	Expose participants to strategic issues and topical issues in the global arena shaping the operations of central banks. Share experiences on contemporary issues in central banking with peers from other central banks.	Senior Management	11-15 Sept, 2017	Mombasa	<b>100,000</b>	Cyril Oyier
<b>CENTRAL BANKING TECHNICAL COURSES</b>							
<b>CBC 19</b>	Foundation Course in Financial Markets	Expose participants' to general operations of Financial Markets	Staff who have worked in Financial Markets for a period of 1-3 years.	6-10 Feb, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>CBC 33</b>	Currency Operations Course	Enhance participant's knowledge in currency operations and management.	Staff in Currency Operations in Central/ Reserve Banks	6-10 Feb, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>CBC 34</b>	Risk Management in Central Banks	Expose participants to the specific risks that central banks face and ways of mitigating the risks	Staff in Risk Management, Internal Audit and other operations in a Central Bank	6-10 Feb, 2017	Kisumu	<b>80,000</b>	Elizabeth Gathecha
<b>CBC 37</b>	Vault Management and Cash in Transit	Equip participants with the requisite knowledge and skills to facilitate smooth and incident free cash movements and efficient management of currency vault operations.	Middle level Management staff in Bulk Cash Management in Central Bank & Financial Institutions	13-17 Feb, 2017	Nairobi	<b>60,000</b>	Benta Awori

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<b>CBC 20-1</b>	Treasury and Foreign Exchange Operations	Equip participants with full understanding of Treasury and Forex Operations	Officers working in Foreign Exchange Operations in Central Bank & Financial Institutions	13-17 Feb, 2017	Mombasa	<b>80,000</b>	Cyril Oyier
<b>CBC 23</b>	Banking Operations in Central Banks	Introduce participants to banking operations in a central bank	Staff who have worked in a central bank for a period of 1-3 years.	13-17 March, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>CBC 39</b>	Currency Examiners Training and Team Building	Expose participants to modern notes and coins examination processes and how to detect counterfeits; enhance team building and build synergy.	Note Examiners and Engineers in Currency Department	13-17 March, 2017	Nakuru	<b>80,000</b>	Josiah Mayieka
<b>CBC 40</b>	Contemporary issues in Financial Markets	To engage participants into the discussion of current issues and challenges that global financial markets are facing.	Senior staff from Financial Markets Department	20-24 March, 2017	Mombasa	<b>80,000</b>	Elizabeth Gathecha
<b>CBC 20-2</b>	Risk Management in Foreign exchange Operations	Expose participants to management of foreign exchange risks	Officers working in foreign exchange operations, risk management, internal audit and banking departments	3-7 April, 2017	Nairobi	<b>60,000</b>	Benta Awori
<b>CBC 38</b>	Cash Management and Combating Counterfeits	Expose participants to best practices in Cash Management and how to combat counterfeit currency.	Staff working in Currency and Banking Departments	10-14 April, 2017	Kisumu	<b>80,000</b>	Cyril Oyier
<b>CBC 05</b>	Foundation course for Bank Examiners	Enable participants apply onsite inspection procedures, analyze the financial soundness of banking institution and enhance participants' understanding of regulatory and financial frameworks including basic accounting, banking operations and risk management.	Newly posted Bank Examiners and those who have been in Bank Supervision for a period of 1-2 years	10-14 April 2017	Kisumu	<b>80,000</b>	Angela Kimeto
<b>CBC 07</b>	Advanced Course for Bank Examiners	Enhance team leaders' skills and techniques in Bank Examination .The participants will also discuss topical issues affecting Bank Examiners.	Team leaders and Senior Managers	10-14 April, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>CBC 42</b>	Secondary Market Trading Simulations	Equip participants with first- hand trading experience relating to equities	Staff in primary and secondary markets, Capital Markets staff and Stock Brokers	24-28 April, 2017	Nairobi	<b>60,000</b>	Elizabeth Gathecha

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<b>CBC 49</b>	Pricing of Government Securities	Provide insights and understanding of securities analysis and valuation from both theoretical and empirical perspectives.	Bank Officers and Managers in Financial Markets Department	8-12 May, 2017	Nairobi	<b>60,000</b>	Benta Awori
<b>CBC 43</b>	Monetary Policy Implementation	Place the central bank's monetary operations in the context of its broader monetary policy strategy, touching on the choice of the monetary policy/exchange rate regime, monetary policy objectives and instruments, operational goals, and the functioning of the monetary policy transmission mechanism	Middle and Senior Level Managers from Financial Markets and Research Departments	8-12 May, 2017	Nairobi	<b>60,000</b>	Cyril Oyier
<b>CBC 09</b>	Foundation course for Research Officers	Introduce participants to statistics, research methods and modeling.	Newly posted members Staff and those who have worked in Research for 1-3 years	8-12 May, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>CBC 08</b>	Development of Prudential Guidelines, Regulations and Policies relating to Bank Supervision course	Enhance participants' knowledge and skills in the development of regulations, policies and guidelines related to Bank Supervision	Middle and Senior Level Management	15-19 May, 2017	Nairobi	<b>100,000</b>	Josiah Mayieka
<b>CBC 44</b>	Liquidity Forecasting Techniques	Expose participants to practical techniques in assessing the strength of banks' liquidity risk management processes, contingency planning, the appropriateness of related public disclosures, and the interrelationships among liquidity, funding, interest rate and market risks;	Middle and Senior Level Managers from Financial Markets and Research Departments in Central Bank & Financial Institutions	5-9 June, 2017	Eldoret	<b>80,000</b>	Elizabeth Gathecha
<b>CBC 09</b>	Current global trends in Bank Supervision	Enhance participants' knowledge on current global trends in Bank Supervision	Middle and Senior Level Managers	5-9 June, 2017	Nairobi	<b>60,000</b>	Benta Awori
<b>CBC 10-3</b>	Public Policy Analysis	Introduce participants to public policy analysis in order to enhance decision making within policy context.	Research Staff who have worked in Research department for 3-6 years	12-16 June, 2017	Nairobi	<b>60,000</b>	Cyril Oyier
<b>CBC 28</b>	Foundation course on National Payment Systems	Expose participants to the Payment and Settlement Systems	Staff who have worked in National Payment Systems Department for a period of 1-3 years	19-23 June, 2017	Mombasa	<b>80,000</b>	Angela Kimeto

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<b>CBC 10-1</b>	Macro-economic analysis	Equip delegates with requisite skills in Macro-economic analysis and provide overview of various contributions to Macro-economic theory.	Economists	3-7 July, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>CBC 30</b>	National Payment Systems: Regional Integration and Operations	Enable participants understand cross-border issues in payment systems, challenges and how to surmount them	Middle and Senior Managers in National Payment Systems Departments	10-14 July, 2017	Mombasa	<b>80,000</b>	Elizabeth Gathecha
<b>CBC 10-4</b>	Macroeconomic Modeling and Forecasting	Enhance participants' understanding of macroeconomic modeling and forecasting.	Research Staff who have worked in Research for 3-6 years	1-3 Sept, 2017	Nairobi	<b>80,000</b>	Benta Awori
<b>CBC 14</b>	Symposium for Research Directors on topical research areas.	Enhance sharing of ideas on topical research issues in central banking	Research Directors in Central Banks	1-3 Sept, 2017	Nairobi	<b>80,000</b>	Cyril Oyier
<b>CBC 06</b>	Intermediate Course for Bank Examiners	Ground team leaders and experienced Bank Examiners in Bank Examination skills and techniques.	Team leaders and experienced Bank Examiners in Bank Supervision Department who have attended the foundation course	17-28 July, 2017	Mombasa	<b>120,000</b>	Angela Kimeto
<b>CBC 47</b>	Financial Markets Intelligence	Provide a broad and in-depth understanding of financial markets intelligence, focusing on Market Intelligence as a process, and learn the tools, techniques, sources, analytical processes and technology of financial Market Intelligence	Middle and Senior Level Managers from Financial Markets and Research Departments	21-25 August, 2017	Kisumu	<b>80,000</b>	Josiah Mayieka
<b>CBC 32</b>	Current Trends and International Best practice for National Payment Systems	Enhance participants' knowledge on current trends and best practices in the National Payment Systems	Middle and Senior level management	21-25 August, 2017	Eldoret	<b>80,000</b>	Elizabeth Gathecha
<b>CBC 29</b>	Oversight, New Products, Policy and Legal Framework for National Payment Systems	Expose participants' to critical issues relating to National Payment Systems	Middle level Management in National Payment Systems Departments	2-6 Oct, 2017	Nairobi	<b>80,000</b>	Benta Awori

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<b>CBC 31</b>	National Payment Systems and Financial Sector Growth and Stability	Expose participants to National Payment Systems and their interrelationship with financial sector growth and stability.	Middle and Senior Level Management in Financial Markets, National Payments and Research Departments	6-10 Nov, 2017	Nairobi	<b>60,000</b>	Cyril Oyier
<b>CBC 53</b>	Digital Financial Services	Introduce the core principles of Digital Financial Services and other aspects of the digital payments and digital financial services ecosystem	Staff in Financial Markets and National Payment Systems Departments	13-17 Nov, 2017	Mombasa	<b>80,000</b>	Angela Kimeto
<b>CBC 45</b>	National Payment Systems and Market Infrastructures	Analyze the main issues related to the adaptation of a national payment system and market infrastructures, including the solutions implemented, both from a technical and a legal point of view.	Senior Management in charge of Departments operating or Overseeing payment systems. Participants are required to have a sound knowledge of payment systems and organization of market infrastructures	7-11 August, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>BANKING AND FINANCE</b>							
<b>BF 06</b>	Sharia Compliant Banking	Enhance participants' knowledge in principles, management and regulation within the Sharia compliant framework	Senior and Middle Level Managers in Commercial Banks and Central Banks.	23-27 Jan, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
				4-8 Dec, 2017			
<b>BF 01</b>	Cashiering and Back Office Operations	Improve cashiering skills and impart knowledge necessary in handling cash and customers; and promote the strategic position of a cashier in portraying a positive image of his/her organization.	Graduate Trainees, Cashiers (both new cashiers and those who need to enhance knowledge), Tellers, Cash Officers and back office staff in Central Bank & Financial Institutions	6-10 Feb, 2017	Nairobi	<b>60,000</b>	Elizabeth Gathecha
				5-9 Jun, 2017	Nairobi	<b>60,000</b>	
				23-27 Oct, 2017	Nairobi	<b>60,000</b>	
<b>CR100</b>	Credit Analysis, Management and Debt Collection	Equip participants with the tools and skills required for credit analysis, management and debt recovery	Credit and Debt Collection officers in Financial Institutions	6-10 Feb, 2017	Nakuru	<b>80,000</b>	Benta Awori
<b>FIN 101</b>	Fundamentals of Statutory Deductions and Taxation	Enhance participants' knowledge in statutory deductions and taxation	Staff working in accounts/finance office	6-10 Feb, 2017	Nakuru	<b>80000</b>	Cyril Oyier

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<b>BF 39</b>	AML/Risk-Based Supervision for Regulatory Bodies	Expose participants to the compliance requirements of the regulatory bodies with regard to AML/CFT laws and effects of money laundering in the financial sector. The participants will also learn the skills and tools of Risk-Based approach to Auditing.	Staff working in Bank supervision and other regulatory Bodies.	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Irene Waitthaka
<b>BF 11</b>	Cross Border National Payment Systems and Management	Expose participants to cross-border payment systems, rules and regulations	Staff working in National Payment Systems Department	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>BF 51</b>	Law Relating to Banking and Negotiable Instruments	Enhance participants knowledge in laws relating to banking	Staff in Banking and Legal Departments in Central Bank & Financial Institutions	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>BF 47</b>	Bank Resolution Simulation	Understand the role of bank supervision and Deposit Insurance in the identification of a problem in a bank; its pre-intervention planning and evaluation of options to minimize impact of failure	Mid to Senior Level Management in Bank Supervision and Deposit Insurance Schemes	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Elizabeth Gathecha
<b>BF48</b>	Using and Analyzing Financial Statements	To enhance knowledge in financial statements and how they are used	Mid to Senior non finance Managers	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Benta Awori
<b>BF49</b>	Developing a Business Plan for a new Venture	To enhance knowledge in writing business plans for organizations	Senior Officers, Assistant Managers and Managers	20-24 Feb, 2017	Mombasa	<b>80,000</b>	Cyril Oyier
<b>BF 50</b>	Anti-Money Laundering/ Countering the Financing of Terrorism: Forensic Audit of Financial Records	Expose participants to the best practices to filter Terrorist financing transactions and techniques to detect fraudulent activities.	Staff working in Internal Audit Department and compliance officers in all regulatory bodies & non- Bank Financial Institutions.	13-17 March, 2017	Nairobi	<b>60,000</b>	Irene Waitthaka
<b>BF 52</b>	Bank Stress Testing	Focus on the fundamental theory and application of stress testing bank exposures to major risk classes, including credit, liquidity and market risk (interest rate and foreign exchange).	Risk Managers, Analysts and Bank Examiners in Central Bank & Financial Institutions	13-17 March, 2017	Nairobi	<b>60,000 or USD 810</b>	Angela Kimeto

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<b>BF 53</b>	Regional Certificate in Participatory/ Islamic Banking	Develop human capital in participatory/Islamic banking in the African region and provide an introduction of basic Islamic principles governing financial transactions in order to establish a good foundation for the understanding of key operations in participatory/Islamic banking	Bank Supervisors in Central Banks, Sharia Board Members, Product Development Managers, Credit and Marketing officers, personnel in Compliance, Risk, Audit and Legal Affairs departments, Bankers, Students and professionals interested in Islamic banking, Private practice lawyers, investment and corporate bankers and capital markets personnel	5-9 June, 2017	Nairobi	<b>237,600 or USD 2700</b>	Josiah Mayieka
<b>BF38</b>	International trade Finance	Enhance the participants knowledge as well as equip them with skills that strengthen their capacity to effectively apply rules and procedures to minimize on international trade losses	Officials from commercial banks and organizations involved in import and export businesses in the region	19-23 June, 2017	Nairobi	<b>108,000 or USD 1200</b>	Angela Kimeto
<b>BF 46</b>	Comprehensive Course on International Financial Reporting Standards (IFRS)	Enhance participants' comprehension of IFRS and get relevant interpretation of the standards as issued by IASB with a view to complying with the standards	<ul style="list-style-type: none"> <li>Central Bank staff working in Finance, Bank Supervision and Internal Audit departments</li> <li>Deposit Insurance Corporation staff</li> <li>Other financial sector staff</li> </ul>	7-11 August, 2017 21-24 Nov, 2017	Nairobi	<b>140,000 or USD 1,400</b>	Elizabeth Gathecha
<b>BF 07</b>	Financial Markets and Instruments	Expose participants to financial markets and instruments in the spot market and the process used in raising funds and promoting balance and stability in the financial system	Senior and Middle Level Managers in Central Bank & Financial Institutions	21-25 August, 2017	Nairobi	<b>60,000</b>	Benta Awori

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<b>BF 15</b>	Application of IFRS in the financial sector	Enhance the participants' understanding of the principles and concepts underlying IFRS and explain the benefits of adoption of IFRS in financial reporting	Finance Managers, Planners and Accountants	4-8 Sept, 2017	Mombasa	<b>80,000</b>	Cyril Oyier
<b>BF 16</b>	National Payment Settlement Systems	Enhance the participants' knowledge of National Payment and Settlement systems and help them refine the payment and settlement systems in their countries	Officers from Central Banks, Commercial Banks and other institutions with relevant exposure in payments, clearing and settlement systems	18-22 Sept, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>BF 04</b>	Frauds and Forgeries: Prevention, Detection and Investigation	Create awareness, knowledge and techniques of dealing with frauds and forgeries, and to expose participants to current trends in frauds and forgeries with focus on prevention.	Operational Staff and Middle Level Managers in Financial Institutions.	11-15 Sept, 2017	Kisumu	<b>80,000</b>	Josiah Mayieka
<b>BF 05</b>	Management of Deposit Insurance Schemes	Expose participants to practical issues in handling receivership and liquidation of Bank and also enhance prudent management of Deposit Insurance Schemes	Senior and Middle Level Managers in the Financial Sector	20-24 Nov, 2017	Mombasa	<b>80,000</b>	Elizabeth Gathecha
<b>ECONOMICS AND RESEARCH</b>							
<b>EC 01</b>	Monetary and Financial Statistics	Equip participants with the knowledge required in compiling monetary and financial statistics in accordance with international best practices.	Economists and statisticians	9-13 October, 2017	Nairobi	<b>80,000</b>	Benta Awori
<b>EC 02</b>	Macroeconomic Modeling and Forecasting	Enhance the participants' knowledge in modeling and forecasting techniques.	Economists and Statisticians	13-17 Nov, 2017	Nairobi	<b>60,000</b>	Cyril Oyier

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<b>AUDIT AND RISK MANAGEMENT</b>							
<b>RM01</b>	Managing Internal Audit Function in the 21st Century	Enable participants come up with a road map for developing and managing an audit department that is capable of meeting the challenges of the evolving business environment in the 21 <sup>st</sup> century and beyond	Heads of Audit and Audit Team Leaders	6-10 Feb, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>RCP 1-3</b>	Risk Certification Program Levels 1-3	Instill firm wide culture on risk awareness through the introduction of new concepts that re increasingly relevant to the global market	Members of Staff in Central Banks, Commercial Banks & other Financial institutions	<b>RCP1:</b> April 3-May 26, 2017 & 25th Sep-24 <sup>th</sup> Nov, 2017	Nairobi	<b>143,550</b>	Josiah Mayieka
				<b>RCP2:</b> Feb 13-May 26,2017 & 7 <sup>th</sup> Aug-24 <sup>th</sup> Nov,2017	Nairobi	<b>200,000</b>	
				<b>RCP2:</b> Feb 13-May 26, 2017 & 7 <sup>th</sup> Aug-24 <sup>th</sup> Nov, 2017	Nairobi	<b>220,000</b>	
<b>RM13</b>	Risk Assessment Methodologies and Monitoring and Evaluation	Enhance participants' knowledge in evaluating and monitoring risks	Members of staff in Internal Audit, Finance and Risk Management in Central Bank & Financial Institutions	13-17 Feb, 2017	Nakuru	<b>80,000</b>	Elizabeth Gathecha
<b>RM14</b>	Foundations of ACL: Concepts and Practices	Designed for beginner to intermediate level users of ACL™, this five-day course introduces you to ACL in an interactive, hands-on learning environment. You will learn key data analysis concepts and the basics of working with ACL software. Examples used in class will illustrate how the software can add value to your audits	Financial, Operational, and External Auditors; Information Systems Auditors and Audit Management; prospective ACL users	13-17 Feb, 2017	Nakuru	<b>80,000</b>	Benta Awori
<b>RM 05</b>	Risk Management and Strengthening Internal Controls in Banks	Enhance the participants' knowledge and skills of identifying, analyzing and mitigating risks. In addition, the course will enhance the participants' ability to scan the environment and business processes and help them to design or prescribe appropriate internal control systems	Risk Managers and Auditors in Financial Institutions and Regulatory Bodies.	20-24 March, 2017	Mombasa	<b>80,000</b>	Cyril Oyier
				21-25 August, 2017	Eldoret	<b>80,000</b>	
				4-8 Dec, 2017	Nakuru	<b>80,000</b>	
<b>RM 09</b>	Business Continuity Management (BCM)	Enhance participants' knowledge in BCM concepts and principles and enable them implement BCM programs in their organizations	Business Line Managers, Internal Auditors Security managers and IT staff	20-24 March, 2017	Mombasa	<b>80,000</b>	Angela Kimeto
				11-15 Sept, 2017	Nakuru	<b>80,000</b>	

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RM15	Advanced ACL Concepts, Techniques and Functions	Designed to familiarize you with the most widely applicable ACL™ functions. Functions add a lot of power to your analysis and they let you extract valuable information from your data through the creation of advanced filters and computed fields	Financial, Operational and External Auditors; Information Systems Auditors and Audit Management	10-14 April, 2017	Mombasa	80,000	Josiah Mayieka
RM16	Audit and Teammate Training Program	Provide participants with a range of knowledge, tools and skills on internal audit and improve their performance and contribution to their company's operation	Operational Auditors and IT Auditors and Risk Champions	10-14 April, 2017	Eldoret	80,000	Elizabeth Gathecha
RM 03	Enterprise Risk Management	Provide an opportunity for participants to benchmark their organizations practices against the COSO-ERM framework, and learn how to implement an effective ERM system in compliance with the current best practice standards and other requirements for their organizations.	Risk Managers, Auditors, and Business Line Managers in Central Bank & Financial Institutions	8-12 May, 2017	Mombasa	80,000	Benta Awori
				23-27 Oct, 2017	Nakuru	80,000	
RM 02	Strategic Risk Management	Reassess the approach to risk management, at the strategic level and explore why some companies fail despite having sophisticated models of risk. The course will also expose participants to principles of good risk management corporate governance	Heads of Audit and Risk Management Department	5-9 June, 2017	Mombasa	80,000	Cyril Oyier
RM17	Advanced Credit Risk Analysis and Management	Develop a formal and structured process for the assessment of the two key credit risk parameters (Probability of Default and Loss Given Default) -Highlight the differences in credit risk between retail and corporate portfolio.	Heads of Audit and Risk Management Department	3-7 July, 2017	Mombasa	80,000	Angela Kimeto
RM 08	Operational , Market, and Credit Risk: Compliance to Basel II	Prepare participants to benchmark their organizations' practices against the COSO-ERM framework, and learn how to implement an effective ERM system in compliance with the current international best practice standards and other requirements for their organizations	Bank Examiners and Internal Auditors, Business Line Managers	7-11 August, 2017	Mombasa	80,000	Josiah Mayieka
RM 11	Report Writing Course for Internal Auditors	Equip the participants with the skills to produce reports that are clear, concise and effective. In addition, the participants will learn a systematic approach to purpose, structure and layout of reports.	Internal Audit Staff and Business Line Managers	7-11 August, 2017	Nairobi	60,000	Elizabeth Gathecha
RM 04	Risk Based Internal Auditing	Enable participants sharpen their skills in guiding their organization to improve their current internal audit processes.	Internal Auditors, Risk Managers and Compliance Officers in Central Bank & Financial Institutions	4-8 Sept, 2017	Nakuru	80,000	Benta Awori

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<b>LEADERSHIP AND MANAGEMENT</b>							
<b>LM62</b>	Operational Excellence Training Programme: Level one	To provide a systematic problem-solving approach that engages employees toward creating a culture of continuous operational improvements.	Senior Bank Officers Assistant Managers Managers	23-27 Jan, 2017	Nairobi	<b>60,000</b>	Cyril Oyier
				Feb & March, 2017	Mombasa	<b>80,000</b>	
				April, 2017	Kisumu	<b>80,000</b>	
				May, 2017	Eldoret	<b>80,000</b>	
<b>LM40</b>	Exceptional Receptionist and Telephonist skills	Enhance participants' skills with current technologies and best practices of managing the reception, guests and telephone skills	Staff who work in the reception area and telephone operators	31 <sup>st</sup> Jan-3 <sup>rd</sup> Feb, 2017	Mombasa	<b>80,000</b>	Angela Kimeto
<b>LM43</b>	Training on Work Life Balance	Equip participants' with the necessary knowledge, skills and tools that will enhance their commitment and performance while maintaining their self wellness.	All employees	13-17 Feb, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>LM 13</b>	Conflict Management and Emotional Intelligence	Equip participants with conflict management skills and tapping on emotional intelligence within a workplace context	Senior and Middle Level Managers. managers, and supervisors	13-17 Feb, 2017	Eldoret	<b>80,000</b>	Elizabeth Gathecha
<b>LM 31</b>	Occupational Health and Safety Management	Equip participants with skills to ensure workplace safety and compliance with the Occupational Safety and Health Act, 2007	Maintenance personnel, Members appointed to serve as Health and Safety Officers.	20-24 Feb, 2017	Nairobi	<b>60,000</b>	Benta Awori
<b>LM 63</b>	Introduction to Strategic Management	Introduce participants to concepts of strategic management	Newly posted staff to Strategic Management Department (1-3 years )	6-10 March, 2017	Nakuru	<b>80,000</b>	Cyril Oyier
<b>LM 36</b>	Operational Audit for Housekeepers	Expose participants to key areas to pay attention when carrying out operational audit of housekeeping work.	Housekeeping supervisors.	13-17 March, 2017	Kisumu	<b>80,000</b>	Angela Kimeto
<b>LM 01</b>	New Managers Development Program	Create and share an understanding of the principles of leadership and effective people management and to build new managers' team leadership skill.	New Managers and Team Leaders	3-7 April, 2017	Mombasa	<b>80,000</b>	Josiah Mayieka
<b>LM 17</b>	Events Planning and Management	Expose participants to fundamentals of developing and managing events of any size and enhance their skills in designing, administering and marketing of events, while managing event operations and risks.	Staff involved in managing official events. e.g. banqueting, sports, trade fairs, conferences etc.	10-14 April, 2017	Eldoret	<b>80,000</b>	Elizabeth Gathecha

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
LM46	Corporate Branding and Communication Training	Equip participants with knowledge and skills necessary to manage both internal and external clients with a view to making the Bank a “center of excellence”.	Communication staff and other members of staff	8-12 May, 2017	Nakuru	80,000	Benta Awori
LM 64	Strategic Planning and Implementation	Provide participants with the necessary skills and tools to plan and implement organizational objectives	All Managers, Program Coordinators, Project Managers involved in implementing activities	8-12 May, 2017	Mombasa	80,000	Cyril Oyier
LM53	Business Communication and Presentation Skills	Enhance participants’ business writing and presentation skills	All staff	5-9 June, 2017	Nakuru	80,000	Angela Kimeto
LM55	Managing and Leading Strategic Change	Clarify the need for change, examine the barriers and pitfalls and identify methods for implementing successful change.	Senior and Middle Level Managers	5-9 June, 2017	Nakuru	80,000	Josiah Mayieka
LM56	Leading with Emotional Intelligence: Psychology of Leadership	Enhance participants’ positive influence on the emotions and create an atmosphere that fosters emotional intelligence, adaptability in dealing with different personalities and an understanding and application of psychology of leadership	Supervisors and Assistant Managers and Managers	12-16 June, 2017	Mombasa	80,000	Elizabeth Gathecha
LM58	Effective Mentoring and Coaching Skills for enhanced performance	Provide participants with an understanding of the purpose, value and nature of mentoring and coaching; explore the role of the mentor and the nature of the mentoring relationship, core principles of coaching for performance and to develop key skills and competencies; and experience the impact of being coached and of coaching others.	Team Leaders	12-16 June, 2017	Mombasa	80,000	Benta Awori
LM59	Effective Succession Planning	Expose participants to the link between Succession Planning, Talent Management and Performance Management; and the role of Human Resources in forecasting future needs of business and to formulate strategies for Attracting, Retaining and Developing skilled individuals	Senior Management	19-23 June, 2017	Eldoret	80,000	Cyril Oyier
LM24	Program design, development and administration	Empower participants with self –confidence, people skills and business insights to be able to lead and motivate teams to excellence.	Senior Management and Middle Level Management	10-14 July, 2017	Mombasa	80,000	Angela Kimeto

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
LM60	Caring for the Customer	Enhance participants' knowledge in the critical role of customer care in the organization	All employees in an Institution	14-18 August, 2017	Eldoret	<b>80,000</b>	Josiah Mayieka
LM61	Improving Your Selling Skills	Improve participants' selling skills	Staff in sales, Sales Managers, Sales Executives, Customer Relationship Officers, Account Managers and Account Executives	14-18 August, 2017	Nakuru	<b>80,000</b>	Elizabeth Gathecha
LM 62	Electronic Document Management	Provide the knowledge and skills needed to participate fully in the emerging trends of document management and enhance knowledge of the fundamentals of document management strategies and best practice.	Staff involved in data capturing and management	7-11 August, 2017	Nakuru	<b>80,000</b>	Benta Awori

## HUMAN RESOURCE MANAGEMENT

HRM2	Talent Management	Recognize and reward top talent; develop staff with a future role in mind; promoting from within as a key to reducing turnover	Senior Management and Middle Level Management	16-18 Jan, 2017	Nakuru	<b>80,000</b>	Cyril Oyier
HRM3	Basic Counselling skills	Equip participants with fundamental counselling skills	Counselors	20-24 Feb, 2017	Nakuru	<b>80,000</b>	Angela Kimeto
HRM4	Human resource management: A Strategic Approach	Equip participants with skills on management of human resource and provide a strategic framework to support long-term business goals and outcomes.	Executives and Senior Human Resource Managers	20-24 March, 2017	Mombasa	<b>80,000</b>	Josiah Mayieka
HRM5	Training Needs Analysis	Equip the participants with the skills required to carry out a training needs analysis, make recommendations and implement findings to ensure a good return on training investment	Middle Level Management	20-24 March, 2017	Mombasa	<b>80,000</b>	Elizabeth Gathecha
HRM 17	Motivating people	Help Supervisors and Managers understand what employees want and provide an entry point to getting the most out of employees and explore strategies and tools to motivate employees	Supervisors and Managers	20-24 March, 2017	Nairobi	<b>60,000</b>	Benta Awori
HRM8	Labour Laws	Provide participants with knowledge of the dynamics of the labour market, conflict management, affirmative action, the latest labour legislation, grievances and dismissals, collective bargaining structures and processes, reconciliation and arbitration, and strikes and negotiation skills.	HR staff	10-14 April, 2017	Nakuru	<b>80,000</b>	Cyril Oyier

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
<b>HRM 10</b>	Performance Based Human Resource Management	Create a performance management plan, provide a clear link between productivity and organizational success, understand the performance appraisal process and Identify and gather appraisal material, identify the steps to conduct an effective performance-planning meeting, come up with employee appraisal plans and feedback mechanism, and provide training intervention mechanisms	HR staff in charge of Performance Management of their organization	8-12 May, 2017	Mombasa	<b>80,000</b>	Angela Kimeto
<b>HRM 14</b>	Managing the Training Functions	Equip participants with the necessary techniques to address employee training and development needs aligned to the overall strategic goals of the organization.	Staff Managing the Training Function in Organizations	8-12 May, 2017	Kisumu	<b>80,000</b>	Josiah Mayieka
<b>HRM 18</b>	Delegating Effectively	Provide participants with the knowledge, skills and techniques necessary for effective delegation	Supervisors and Managers	22-26 May, 2017	Nairobi	<b>60,000</b>	Elizabeth Gathecha
<b>HRM 15</b>	Training of Trainers	Enable participants to develop skills in planning, designing and supporting their organizations in delivery of well-structured programs	Individuals Interested in becoming trainers	12-16 June, 2017	Kisumu	<b>80,000</b>	Benta Awori
<b>HRM 16</b>	HR for Non Human Resource Managers	Expose Line Managers to best practices in HR Management and the Labour and Business Laws	All Managers	1-14 July, 2017	Nakuru	<b>80,000</b>	Cyril Oyier
<b>HRM 19</b>	Becoming a more effective manager	Provide insights, behavior skills and tools to participants necessary to becoming effective managers	Managers	21-28 August, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>HRM 20</b>	Improving leadership and Management Skills	Maximize leadership and management potential of the individual in their business environment	Managers	6-10 Nov, 2017	Nairobi	<b>60,000</b>	Josiah Mayieka
<b>LIBRARY MANAGEMENT</b>							
<b>LIB 101</b>	Introduction to Library Operations	Enhance participants' skills in library operations	Newly posted staff to the library	6-10 Mar, 2017	Nakuru	<b>80,000</b>	Elizabeth Gathecha
<b>LIB 102</b>	Advanced Training For Library Professionals	Equip participants with the requisite knowledge and skills to facilitate efficient management of libraries	Officers and managers involved in the management of libraries	15-19 May, 2017	Mombasa	<b>80,000</b>	Benta Awori

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<b>PENSIONS</b>							
<b>PEN 01</b>	Pension Fund Management	Enhance participants' ability and knowledge on desired outcomes of a pension system and the risks involved in achieving those outcomes and further have an understanding on what drives good investment performance and efficiency so as to efficiently manage the pension fund	Pension Fund Officers	6-10 Feb, 2017	Nairobi	<b>60,000</b>	Cyril Oyier
<b>PEN 02</b>	Planning for and Managing Retirement	Provide participants with the tools, insight, and proven strategies that will allow them to build a retirement plan that will achieve the goals they set for retirement. This course will further expose participants on easy-to-understand strategies on how to save money on taxes, manage investment risks and create the income stream for the retirement that they may need	All staff	22-26 May, 2017	Nairobi	<b>60,000</b>	Angela Kimeto
<b>SECURITY MANAGEMENT</b>							
<b>SM01</b>	Management of security in the Banking and Financial institutions	To equip participants' with the knowledge and skills to enable them assess the changing security dynamics and effectively mitigate security threats in their organizations.	Security Officers	6- 10 Feb, 2017	Eldoret	<b>80,000</b>	Josiah Mayieka
<b>SM02</b>	Security Coordination and Management	Equip security personnel with knowledge and skills necessary to minimize losses during security operations	Security Officers and Deputy Security Officers	13-17 March, 2017	Nairobi	<b>60,000</b>	Elizabeth Gathecha
<b>SM04</b>	Modern Security Information and Surveillance Systems Training	Enhance participants' knowledge and skills to work effectively in the electronic security and video surveillance environment and of the latest developments in CCTV and surveillance systems	All Security staff	8-12 May, 2017	Mombasa	<b>80,000</b>	Benta Awori
<b>SM05</b>	Counterterrorism Training	Provide participants with in-depth knowledge on the history of terrorism, how organizations operate and how to counter the same	All Security staff	5-9 June, 2017	Nakuru	<b>80,000</b>	Cyril Oyier
<b>SM06</b>	Investigations and Report Writing	Enable participants learn how to write objective, accurate, clear and timely investigation reports	Security Officers	17-21 July, 2017	Nyeri	<b>80,000</b>	Angela Kimeto
<b>SM07</b>	VIP Protection Training	Enable participants acquire the knowledge and skills necessary towards protecting VIP's under different situations and circumstances	Security Officers involved in VIP Protection and Escort duties	14-18 August, 2017	Meru	<b>80,000</b>	Josiah Mayieka

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SM08	Disaster Preparedness and Management	Enhance capacity of security staff to improve preparedness and response at all levels before, during and after occurrence of disaster	All Security staff	14-18 August, 2017	Meru	80,000	Elizabeth Gathecha
<b>PROCUREMENT AND SUPPLY CHAIN</b>							
PM 02	Complete Procurement Cycle	Expose participants to the full procurement cycle and key principles from the start of the process, through effective tendering documentation, the evaluation process and the legal aspects of award of tender, to the management of providers- a walkthrough of Public Procurement and Disposal Act, 2005	Procurement Officers and Business line Managers	6- 10 Feb, 2017	Nairobi	60,000	Benta Awori
PM 01	Stores Management	Enable the participants to manage a cost-effective movement and storage of goods and materials in a highly efficient way	Procurement and Stores Managers.	13-17 March, 2017	Eldoret	80,000	Cyril Oyier
PM 03	Public Procurement course for Tender Procurement and Evaluation Committees	Keeping participants apprised of roles and responsibilities of the various committees on the Public Procurement and Disposal Act, 2005.	Members of staff in the Tender, Procurement and Evaluation Committees	17-21 April, 2017	Kisumu	80,000	Angela Kimeto
PM 04	A Modern Approach to Procurement	Equip participants with knowledge and skills to build a strategic approach to the procurement of goods and services across the organization ensuring that a more structured system is effectively developed, adopted and enhanced.	Senior Officers dealing with the Procurement of goods and services	8-12 May, 2017	Mombasa	80,000	Josiah Mayieka
PM 05	Developing fit for Purpose tender Documents	Expose participants to the entire process of tender documents preparation as per the Public Procurement and Disposal Act,2005	Officers involved in requisition of Goods and Services	5-9 June, 2017	Nakuru	80,000	Elizabeth Gathecha
<b>EXECUTIVE PROGRAMS</b>							
EP 05	Strategy Formulation	Analyze and discuss the different facets of business strategy formulation.	Executive Directors, Senior Managers, CEO's	6-8 Feb, 2017	Mombasa	120,000	Benta Awori
EP 01	Road to Excellence Program	Enhance Business effectiveness through excellence, creativity, entrepreneurship and leadership by executives and senior leadership in both public and private sectors	Chief Executives in both Public and Private Sectors	13-17 Mar, 2017	Mombasa	150,000	Cyril Oyier
EP 04	Central Bank Governance: The role of the Board	Enhancing participants' knowledge on central banking governance issues, structures, and processes in addition to performing their oversight role more effectively	Board members and CEOs of Central Bank	12-14 June, 2017	Mombasa	120,000	Angela Kimeto

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EP 03	Resource Development and Talent Management	Enable participants to innovate and actively transform people practices of their organization and their impact on its performance and sustainability.	Board Members and Senior Management	4-6 Sep, 2017	Mombasa	<b>100,000</b>	Josiah Mayieka
EP 02	Contemporary Issues in Central Banking	Engaging participants in discussions on the contemporary issues in Central Banking	Board Members and Senior Management	6-8 Nov, 2017	Nairobi	<b>120,000</b>	Elizabeth Gathecha

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<b>IT MANAGEMENT</b>							
<b>IT 01</b>	Oracle Database 12c: Introduction to SQL Ed 1.1	This Oracle Database: Introduction to SQL training helps you write subqueries, combine multiple queries into a single query using SET operators and report aggregated data using group functions.	Application Developers, Business Analysts, Data Warehouse Administrator, Developer, Forms Developer, PL/SQL Developer, System Analysts	9-13 Jan, 2017	Nairobi	TBA	Eric Njuguna & Ciku Kiragu
<b>IT 02</b>	Oracle Database 12c: Administration Workshop	The Oracle Database 12c: Administration Workshop will teach you the Oracle Database architecture. How to effectively manage an Oracle Database instance, configure the Oracle Network Environment and perform database maintenance.	Data Warehouse Administrator, Database Administrators, Database Designers, Support Engineer, Technical Administrator	16-20 Jan, 2017	Nairobi	TBA	
<b>IT 03</b>	Oracle Database 12c: Install and Upgrade Workshop	This Oracle Database 12c: Install and Upgrade Workshop gives you detailed information to help you install Oracle Database 12c software and how to create a container database and provision pluggable databases.	Database Administrators, Support Engineer, Technical Administrator, Data Warehouse Administrator	25-26 Jan, 2017	Nairobi	TBA	
<b>IT 04</b>	Oracle Database 12c: Backup and Recovery Workshop	Oracle Database 12c: Backup and Recovery Workshop you learn how to Develop appropriate backup and recovery procedures to address your business needs, Employ Oracle Database recovery procedures to recover from media failure and Use Flashback Technologies to complement backup and recovery procedures.	Database Administrators, Data Warehouse Administrator, Support Engineer, Technical Consultant, Technical Administrator	6-10 Feb, 2017	Nairobi	TBA	
<b>IT 05</b>	Oracle Database 12c: Managing Multitenant Architecture	This Oracle Database 12c: Managing Multitenant Architecture training helps you gain a conceptual understanding of the multitenant architecture. You'll practice plugging and unplugging databases in multi-tenant container databases, while learning how to create common and local users and administer database security to meet your business requirements.	Database Administrators, Database Designers, Support Engineer, Technical Administrator, Data Warehouse Administrator	15-16 Feb, 2017	Nairobi	TBA	

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<b>IT MANAGEMENT</b>							
<b>IT 06</b>	Java SE 8 Fundamentals	This Java SE 8 Fundamentals training introduces you to object-oriented programming using the Java language. Through hands-on exercises, you'll begin to build a baseline of knowledge to propel your career in development.	Application Developers, Developer Project Manager, System Administrator, Team Leader, Technical Administrator, Technical Consultant, Web Administrator	6-10 March, 2017	Nairobi	TBA	Ciku Kiragu
<b>IT 07</b>	Java SE 8 Programming	This Java SE 8 Programming training covers the core language features and Application Programming Interfaces (API) you will use to design object-oriented applications with Java Standard Edition 8 (Java SE 8) Platform.	Developer, Java Developers, Java EE Developers	13-17 March, 2017	Nairobi	TBA	
<b>IT 08</b>	Java ME: Development Applications for Mobile Phones	Oracle Java Embedded enables you to develop highly functional, reliable, and portable applications for today's most powerful embedded systems. The flexibility of the Java Platform coupled with and established developer base enables you to develop secure, innovative products while achieving enhanced cost savings and time to market advantage.	Developers and Java Developers	21-22 March, 2017	Nairobi	TBA	
<b>IT 09</b>	R12.x Oracle E-Business Suite Essentials for Implementers	Oracle R12.1 E-Business Essentials for Implementers is a course that provides a functional foundation for any E-Business Suite Fundamentals course.	Functional Implementers and End Users	4-6 April, 2017	Nairobi	TBA	
<b>IT 10</b>	R12.x Oracle General Ledger Management Fundamentals	This course will enable the user to maximize accounting process efficiencies across the enterprise while still achieving a high level of information and setup security.  Additionally, this course will teach the fundamental improvements in Oracle General Ledger enabling students to perform simultaneous accounting for multiple reporting requirements and access and process data for multiple ledgers and legal entities at the same time using the power of ledger sets.	End Users, Functional Implementer, Project Manager	10-14 April, 2017	Nairobi	TBA	

**\*Course fee per participant to cover for tuition, training materials, lunch, tea, group photograph and certification.**

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
<b>IT MANAGEMENT</b>							
<b>IT 11</b>	R12.x Oracle Payables Management Fundamentals	In this course, participants learn how to set up and use Oracle Payables to manage the accounts payable process. They learn how to create and manage suppliers and supplier bank accounts, process individual and recurring invoices, match invoices to purchase orders or receipts, use multiple distribution methods, and process various types of payments. Other topics included in the course cover how Payables integrates with other Oracle Applications, how to import invoices or employee expense reports, and how to use invoice approval.	Project Manager, Functional Implementer, End Users	18-21 April, 2017	Nairobi	TBA	Eric Njuguna & Ciku Kiragu
<b>IT 12</b>	R12.x Oracle Purchasing Fundamentals	In this course, participants learn how to set up and use R12.x Oracle Purchasing to manage the purchasing process. They learn how to create and manage items, suppliers, requisitions, purchase orders, request for quotations, quotations, and receipts. They also learn how to apply document security, routing and approval methods, as well as how to automate the order creation process.	End Users, Technical Consultant, Functional Implementer	24-28 April, 2017	Nairobi	TBA	
<b>IT 13</b>	Oracle Linux 7: System Administration Ed 1	The Oracle Linux 7: System Administration training helps you develop a range of skills, including installation, using the Unbreakable Enterprise Kernel, configuring Linux services, preparing the system for the Oracle Database, monitoring and troubleshooting.	Database Administrators, System Administrator, Support Engineer, Technical Consultant	13-17 Feb, 2017			
<b>IT 14</b>	Oracle Solaris 11 System Administration Ed 5	The Oracle Solaris 11 System Administration training covers the full range of introductory system administration tasks on Oracle Solaris 11.3 OS. You will learn how to install the operating system on a single system, to monitoring and basic troubleshooting. The course is designed to provide new system administrators, as well as enterprise system administrators who are new to the Oracle Solaris 11 Operating System, with the skills they need to perform their job tasks successfully and efficiently.	System Administrator, Support Engineer	17-21 April, 2017			

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
<b>IT MANAGEMENT</b>							
<b>IT 01</b>	Oracle Database 12c: Introduction to SQL Ed 1.1	This Oracle Database: Introduction to SQL training helps you write subqueries, combine multiple queries into a single query using SET operators and report aggregated data using group functions.	Application Developers, Business Analysts, Data Warehouse Administrator, Developer, Forms Developer, PL/SQL Developer, System Analysts	5-9 June, 2017	Nairobi	TBA	Ciku Kiragu
<b>IT 02</b>	Oracle Database 12c: Administration Workshop	The Oracle Database 12c: Administration Workshop will teach you the Oracle Database architecture. How to effectively manage an Oracle Database instance, configure the Oracle Network Environment and perform database maintenance.	Data Warehouse Administrator, Database Administrators, Database Designers, Support Engineer, Technical Administrator	12-16 June, 2017	Nairobi	TBA	
<b>IT 03</b>	Oracle Database 12c: Install and Upgrade Workshop	This Oracle Database 12c: Install and Upgrade Workshop gives you detailed information to help you install Oracle Database 12c software and how to create a container database and provision pluggable databases.	Database Administrators, Support Engineer, Technical Administrator, Data Warehouse Administrator	20-21 June, 2017	Nairobi	TBA	
<b>IT 04</b>	Oracle Database 12c: Backup and Recovery Workshop	Oracle Database 12c: Backup and Recovery Workshop you learn how to Develop appropriate backup and recovery procedures to address your business needs, Employ Oracle Database recovery procedures to recover from media failure and Use Flashback Technologies to complement backup and recovery procedures.	Database Administrators, Data Warehouse Administrator, Support Engineer, Technical Consultant, Technical Administrator	3-7 July, 2017	Nairobi	TBA	
<b>IT 05</b>	Oracle Database 12c: Managing Multitenant Architecture	This Oracle Database 12c: Managing Multitenant Architecture training helps you gain a conceptual understanding of the multitenant architecture. You'll practice plugging and unplugging databases in multi-tenant container databases, while learning how to create common and local users and administer database security to meet your business requirements.	Database Administrators, Database Designers, Support Engineer, Technical Administrator, Data Warehouse Administrator	11-12 July, 2017	Nairobi	TBA	

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<b>IT MANAGEMENT</b>							
IT 06	Java SE 8 Fundamentals	This Java SE 8 Fundamentals training introduces you to object-oriented programming using the Java language. Through hands-on exercises, you'll begin to build a baseline of knowledge to propel your career in development.	Application Developers, Developer Project Manager, System Administrator, Team Leader, Technical Administrator, Technical Consultant, Web Administrator	7-11 August, 2017	Nairobi	TBA	Ciku Kiragu
IT 07	Java SE 8 Programming	This Java SE 8 Programming training covers the core language features and Application Programming Interfaces (API) you will use to design object-oriented applications with Java Standard Edition 8 (Java SE 8) Platform.	Developer, Java Developers, Java EE Developers	14-18 August, 2017	Nairobi	TBA	
IT 08	Java ME: Development Applications for Mobile Phones	Oracle Java Embedded enables you to develop highly functional, reliable, and portable applications for today's most powerful embedded systems. The flexibility of the Java Platform coupled with and established developer base enables you to develop secure, innovative products while achieving enhanced cost savings and time to market advantage.	Developers and Java Developers	22-23 August, 2017	Nairobi	TBA	
IT 09	R12.x Oracle E-Business Suite Essentials for Implementers	Oracle R12.1 E-Business Essentials for Implementers is a course that provides a functional foundation for any E-Business Suite Fundamentals course.	Functional Implementers and End Users	12-14 Sept, 2017	Nairobi	TBA	
IT 10	R12.x Oracle General Ledger Management Fundamentals	This course will enable the user to maximize accounting process efficiencies across the enterprise while still achieving a high level of information and setup security.  Additionally, this course will teach the fundamental improvements in Oracle General Ledger enabling students to perform simultaneous accounting for multiple reporting requirements and access and process data for multiple ledgers and legal entities at the same time using the power of ledger sets.	End Users, Functional Implementer, Project Manager	18-22 Sept, 2017	Nairobi	TBA	

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<b>IT MANAGEMENT</b>							
<b>IT 11</b>	R12.x Oracle Payables Management Fundamentals	In this course, participants learn how to set up and use Oracle Payables to manage the accounts payable process. They learn how to create and manage suppliers and supplier bank accounts, process individual and recurring invoices, match invoices to purchase orders or receipts, use multiple distribution methods, and process various types of payments. Other topics included in the course cover how Payables integrates with other Oracle Applications, how to import invoices or employee expense reports, and how to use invoice approval.	Project Manager, Functional Implementer, End Users	26-29 Sept, 2017	Nairobi	TBA	Eric Njuguna & Ciku Kiragu
<b>IT 12</b>	R12.x Oracle Purchasing Fundamentals	In this course, participants learn how to set up and use R12.x Oracle Purchasing to manage the purchasing process. They learn how to create and manage items, suppliers, requisitions, purchase orders, request for quotations, quotations, and receipts. They also learn how to apply document security, routing and approval methods, as well as how to automate the order creation process.	End Users, Technical Consultant, Functional Implementer	9-13 October, 2017	Nairobi	TBA	
<b>IT 13</b>	Oracle Linux 7: System Administration Ed 1	The Oracle Linux 7: System Administration training helps you develop a range of skills, including installation, using the Unbreakable Enterprise Kernel, configuring Linux services, preparing the system for the Oracle Database, monitoring and troubleshooting.	Database Administrators, System Administrator, Support Engineer, Technical Consultant	14-18 August, 2017	Nairobi	TBA	
<b>IT 14</b>	Oracle Solaris 11 System Administration Ed 5	The Oracle Solaris 11 System Administration training covers the full range of introductory system administration tasks on Oracle Solaris 11.3 OS. You will learn how to install the operating system on a single system, to monitoring and basic troubleshooting. The course is designed to provide new system administrators, as well as enterprise system administrators who are new to the Oracle Solaris 11 Operating System, with the skills they need to perform their job tasks successfully and efficiently.	System Administrator, Support Engineer	16-20 October, 2017	Nairobi	TBA	

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
	Bloomberg for Central Banks	<p>The idea is provide the audience with an understanding of the Bloomberg tools and functionalities that can help Central bankers to analyse the market and make informed decisions.</p> <p>Central banks around the world have relied on Bloomberg for the most comprehensive and reliable fx and fixed income coverage, driven by unmatched security-level data and execution capabilities on a single platform.</p> <p>We will show how Central banks around the world use Bloomberg to monitor local and international markets, trade, analyse bonds and different type of risk, manage their portfolio, manage their debt issuance and so on.</p>	Reserve Management, Risk Department, Debt Management Department, Research Department				Eric Njuguna

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
		<b>Reserve management :</b> Bloomberg basics, logic & navigation (depending on the level of the audience) FX and Fixed income electronic trading Portfolio management tools Market Monitoring tools Bond analysis Trading strategies News and research		12th Jan & 13th July	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna
		<b>Risk department:</b> Bloomberg basics, logic & navigation (depending on the level of the audience) Portfolio management tools: Tools to analyse different type of risk: credit risk, interest rate risk, currency risk, counterparty risk Market Monitoring Tools Bloomberg and excel		26th Jan & 27th Jul	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna
		<b>Research department:</b> Bloomberg basics, logic & navigation (depending on the level of the audience) Tools for Macroeconomic analysis Market Monitoring Tolls Bloomberg and Excel Charting tools		9th Feb & 10th Aug	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna
		<b>Debt management</b> Bloomberg basics, logic & navigation (depending on the level of the audience) Debt monitoring Yield curves Market Monitoring Tools Pricing Government bonds on Bloomberg		23rd Feb & 24th Aug	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
	Bloomberg For Regulators	<p>More than ever before, Emerging Market regulators are under increased scrutiny to ensure the stability of their currencies and economies as they try to weather today's volatile financial markets. The ask is a large one, having to simultaneously manage local financial markets while ensuring they are abreast of global market conditions and minimising their repercussions. This is where Bloomberg can provide regulators with a big advantage. Giving them the ability to monitor markets worldwide, providing timely and accurate information, aggregated news and research to ensure decisions are made with the best possible data.</p> <p><b>Topics Covered:</b></p> <ul style="list-style-type: none"> <li>• How to analyse recent trends in the FX market</li> <li>• Economic outlook for East Africa and SSA</li> <li>• Monitoring local and global debt Market</li> <li>• Building a Kenya Yield Curve</li> <li>• Interest Rate Derivatives</li> <li>• How to analyse and compare Macroeconomic data for different countries</li> <li>• FX derivatives</li> <li>• Equity and Bond Market in Kenya and Africa</li> <li>• Macroeconomic analysis and the financial markets</li> </ul>	Financial Sector Regulators	9th Mar & 7th Sep	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
	Bloomberg For Fixed income traders	<p>For more than 30 years, fixed income professionals from around the world have relied on Bloomberg for the industry's most comprehensive and reliable coverage, supported by unmatched security-level data. Enhanced functionalities and a fully integrated platform enable you to manage more information, perform deeper analyses and gain a macro view of the complete fixed income picture.</p> <p>The aim of this class is to provide you with the tools and functionalities that will enable you to monitor the local and international fixed income market. We will also show you how to use our portfolio management tools to analyse, mark to market, and monitor the risk of your FI portfolio.</p> <p><b>Topics covered:</b></p> <ul style="list-style-type: none"> <li>• Market Surveillance and Intelligence</li> <li>• Portfolio management</li> <li>• Economic Data and Forecasts</li> <li>• Price Discovery and Transparency</li> <li>• Charting</li> <li>• Communication</li> <li>• Yield analysis</li> </ul>	Fixed income traders	23rd Mar & 28th Sep	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
	Bloomberg for FX and MM traders	<p>FX markets are always changing. That's why the Bloomberg Professional service offers an FX platform with unmatched resources to help you quickly assess markets and make smarter trading, hedging and investment decisions.</p> <p>With Bloomberg's FX platform, you gain access to a vast range of market data and rich analytics on currencies and derivatives—together with integrated news coverage of events, asset classes and markets.</p> <p><b>Topics covered</b></p> <ul style="list-style-type: none"> <li>• Market Surveillance and Intelligence</li> <li>• Cross Asset Analysis</li> <li>• News and Research</li> <li>• Economic Data and Forecasts</li> <li>• Idea Generation and Charting</li> <li>• Communication</li> <li>• Trading functionality</li> </ul>	FX and MM traders	6th Apr & 5th Oct	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna
	Bloomberg for Asset Managers/ Pension fund	<p>Bloomberg's Portfolio &amp; Risk Analytics solution helps portfolio managers achieve their objectives by providing unmatched transparency into their portfolio's performance, characteristics, risk and more. From one location, a series of powerful, integrated equity and fixed income tools deliver consistent insight, enabling you to create and execute differentiating investment strategies.</p> <p><b>Topics covered:</b></p> <ul style="list-style-type: none"> <li>• Portfolio management tools</li> <li>• Idea generation</li> <li>• Fundamental analysis</li> <li>• Technical Analysis</li> <li>• Monitoring tools</li> <li>• Excel and Bloomberg</li> </ul>	Asset Managers/ Pension fund	20th Apr & 19th Oct	KSMS, Bloomberg Lab	<b>35,000</b>	

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Course Code	Course Title	Course Objective	Target Group	Course Dates	Venue	Course Fees (Kshs)*	Course Coordinator
	Bloomberg for Treasury Departments	<p>FX markets and interest rates are always changing, but the need to effectively manage currency and interest rate risk remains constant. Bloomberg helps corporate treasurers worldwide analyze and quantify these risks, evaluate your FX and IR strategies and optimize hedging opportunities with the industry's broadest and deepest set of market data, analytics and news.</p> <p>The Bloomberg Professional service offers a comprehensive, end-to-end solution for your entire FX and IR workflow. From breaking and developing news, pre-trade analytics and price discovery to commission-free trade execution, strategy testing and hedge accounting, Bloomberg can help you optimize strategies, execute with confidence and continually monitor FX and IR risk across your workflow.</p> <p><b>Topics covered</b></p> <ul style="list-style-type: none"> <li>• Monitoring tools</li> <li>• Hedging strategies for corporations</li> <li>• Interest rate swaps and derivatives</li> <li>• Fixed income instruments</li> <li>• FX markets</li> <li>• Trading tools</li> </ul>	Corporations (Treasury Department)	11th May & 9th Nov	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna
	Bloomberg for Investor Relations	<p>Share price volatility, rapidly evolving financial markets, new governance requirements and an ever-more-intense media landscape all contribute to making this a turbulent time for Investor Relations officers. The Bloomberg Professional® service helps you stay ahead of analysts, investors and the media, keep your firm's executives informed and proactively manage your company's message.</p> <p><b>Topics covered</b></p> <ul style="list-style-type: none"> <li>• Bloomberg investor relation Manager</li> <li>• Company analysis</li> <li>• Peer analysis</li> <li>• News</li> </ul>	Investor Relations Department	25th May & 23rd Nov	KSMS, Bloomberg Lab	<b>35,000</b>	

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ograph and certification.

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	Bloomberg for Researchers	<p>The global economy—and its outlook— underpin the performance of companies, financial instruments and capital markets. That’s why the Bloomberg Professional® service provides an economics platform that allows you to view broad, deep and pertinent data and analytical tools to help you develop and evaluate your insights</p> <p>Bloomberg’s economics functions merge data, analytics, tools and news to give you a clear picture of macroeconomic trends, developments and the numbers that drive financial markets. We provide you with macroeconomic data from key primary and secondary sources, as well as the means to analyze it. Combined with the overall reach of the Bloomberg Professional service, we support your business and investment decision-making process.</p> <p><b>Topics covered</b></p> <ul style="list-style-type: none"> <li>• Macroeconomic data</li> <li>• Excel</li> <li>• News and research</li> <li>• Debt and equity market</li> <li>• Bloomberg intelligence</li> </ul>	Economists and Market Research Department:	15th Jun & 14th Dec	KSMS, Bloomberg Lab	<b>35,000</b>	Eric Njuguna

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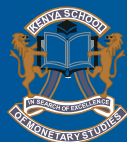
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